

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, JANUARY 29, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 SERVICE AWARDS – Board of Commissioners – Recognize the following individual for her service to Lycoming County:

- Heather Lehman – 10 years

Commissioner Metzger thanked Heather for her service and expressed his appreciation for all that she has done throughout her ten years. He also complimented her on her understanding that the budget evolves throughout the year.

Commissioner Sortman thanked Heather for all that she does with the budget, her efforts to streamline the budget and work with all the departments throughout the year. He also expressed his appreciation for assisting him in his understanding of the budget and process.

Commissioner Mussina commented on the cordial manner in which Heather and her team work through the tough budget process.

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 2/04/26 to be paid on 1/28/26 in the amount of \$1,882,839.83.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

4.0 INFORMATION ITEMS

- 4.1 Nicki Gottschall for Michael Hagen - Elected Officials Personnel Actions:
- Courts / MDJ Gardner – Jessica Woodward, Magisterial District Court Administrative Specialist, Full-Time, Pay Grade 5, \$17.64 per Hour, 75 Hours per Pay Period, Anticipated Start Date: February 9, 2026.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

- 5.1 Convene Salary Board.
- 5.2 Vote to approve the minutes from the January 22, 2026 Salary Board Meeting.
- 5.3 Vote to approve the following Salary Board Actions:
- Prison:
Delete Maintenance Manager-Prison and 2 Maintenance III positions from the TDA.
 - Facilities Management:
Retitle Facilities Foreman position to Construction Supervisor
Add Maintenance Manager-Prison and 2 Maintenance III positions to the TDA.
- 5.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

- 6.1 Nicki Gottschall for Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.0 ACTION ITEM

- 7.1 Gary Staggert – Vote to approve the tire waste permit renewal. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 7.2 Shanean Edmonds – Vote to approve the 2026 Grant award for the Lycoming County Victim Witness Services in the amount of \$121,593.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.3 Nicole Spring- Vote to approve the Amendment to the Agreement with William Miele. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.4 Mark Davidson – Vote to approve the Certification of County funds for the 2026 Program Year in the amount of \$50,000. (2026 approved budgeted item)
Correction on amount per Mr. Davidson - should read \$56,639.00

Mr. Mussina moved to approve with the change in the amount. Mr. Sortman 2nd the motion. Approved 3-0

7.5 Jenny Picciano for Ed Feigles – Vote to approve the invoice for PA Friends of Agricultural in the amount of \$7,800.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.6 Jenny Picciano –Vote to approve the following appointments to the Lycoming County Planning Commission:

- Brett Taylor –term effective 1/29/2026 through 12/31/2029

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- Jim Dunn – term effective 1/29/2026 through 12/31/2027

No motion was made so appointment is not approved.

7.7 Shannon Barnes – Vote to approve the Agreement with Clinton County Solid Waste Authority. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Mr. Jay Alexander from Clinton County Solid Waste Authority commented that they are looking forward to working with the staff and assisting with the landfill. The area’s waste and recycling needs are their goal. He added that their values will be safety, compliance and profitability.

Commissioner Metzger informed that the RMS staff is looking forward to the new direction moving forward. They want the landfill to succeed. He thanked the RMS staff for their dedication and hard work.

Commissioner Mussina voiced that he is grateful to have local people that care. He pointed out that the people in both counties are intertwined and invested in the future of the region. This partnership will be beneficial for all and keeps it local.

Commissioner Sortman informed that prior all the money was rolled into one account. We have chosen to separate the accounts to get a better picture. Once we started looking back through the prior audits it was discovered that the landfill was not profitable as once believed which was disheartening to the landfill staff. It is also difficult for many residents to accept that it is not profitable. Since we did not know the landfill business we realized we needed help. Everyone would like to see it become profitable. We are hoping that with this two-year agreement we can at least break even and begin to become profitable. At this

point it is not for sale. Commissioner Sortman spoke about the experience that the Alexanders bring. He thanked them for their willingness to assist us knowing it is not an easy job.

Commissioner Metzger added that the key is expansion. Currently there isn't enough space to pay off the existing debt. The fees have been increased. It needs to be operated as a business.

Commissioner Mussina added that they were able to sit down with the RMS staff to discuss this matter. He thanked them for their dedication and touted the excellent people that work there. This will provide them with the direction they are looking for.

Jerry Wallis, Williamsport spoke of the history of the landfill and how it got started. He is of the opinion that that this Agreement will be a good thing. Mr. Wallis highly recommended Mr. Alexander based on his reputation and history.

Jay Alexander, Clinton County Solid Waste Authority, ensured that they will be able to provide the direction the landfill staff needs. He pointed out that this is an opportunity to create a partnership that can address the regions waste and recycling needs. Mr. Alexander announced that Cody Alexander will be the direct contact for the staff at this time. They will keep the Commissioners up to date on the operation. He pointed out the need to stay competitive in both pricing and direction. In response to Commissioner Sortman's question he explained that there are eight years of capacity remaining at the landfill with out expanding. He briefly explained the process for expansion emphasizing the need to start the process right away. Mr. Alexander spoke about the Clinton County Solid Waste Authority board and their belief that a regional approach is the best plan.

7.8 Shannon Barnes – - Vote to approve the reappointment of the following individuals to the SEDA-COG Board of Directors:

- Commissioner Scott L. Metzger – Commissioner County Representative

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- Howard Frye – County's Second Representative/Member at Large

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger thanked Howard Fry for his service and dedication to the County in the various positions he serves.

7.9 Shannon Barnes – Vote to approve the following Appointments to the Industrial Development Authority for five-year terms:

- Matthew Buck – effective dates 1/29/2026 through 12/31/2030
- Herman Logue - effective dates 1/29/2026 through 12/31/2030

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger thanked both Matthew Buck and Herman Logue for volunteering to serve on the Industrial Development Authority.

8.0 COMMISSIONER COMMENT

Commissioner Sortman discussed the difficulties of change, along with the positive aspects of it. He highlighted how the changes in leadership have been positive within the County and how they are helping the County to be a better team. Commissioner Sortman also assured the public that the Golf course does make money.

Commissioner Mussina added that the County has been fortunate to have good people step up throughout all the changes. He commented on the benefit of working with the Clinton County Solid Waste Authority.

Commissioner Metzger complimented this board on their ability to make decisions to initiate the changes needed. Indecision is the worst kind of decision making per Commissioner Metzger. It causes stress, conflict and turmoil. He explained that they involve the staff and try to make sure they get the best educated information in order to make the decision.

Commissioner Metzger reminded the public that the America 250 kickoff event is today at 4 pm in the board room. It is open to the public and any staff that wish to attend.

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Jerry Wallis, Williamsport spoke about the quality of leadership, governmental functions and County staff. In his opinion Lycoming County is one of the top managed and top places to live in Pennsylvania. Mr. Wallis talked about the need for the Chamber of Commerce to be more proactive in recruiting businesses and people to live in our region.

YOU TUBE PUBLIC COMMENT

None

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 5th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

To View This Meeting and For More Detailed Information Click on The Link Below:

<https://www.youtube.com/watch?v=qz99PPDq77U>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Angela Lockridge, Clerk III, Pay Grade 4, \$17.111622 per Hour, 75 Hours per Pay Period, Effective Date: February 1, 2026.

Facilities Management – Huntter Black-Murray, Maintenance III, Pay Grade 8, \$24.375 per Hour, 80 Hours per Pay Period, Effective Date: January 4, 2026.

Facilities Management – Zachariah Zelewicz, Corrections Maintenance Supervisor, Pay Grade 9, \$65,838.906 Annually, 80 Hours per Pay Period, Effective Date: January 4, 2026.

Juvenile Probation – Courtney English, JPO Court Scheduler, Full-Time, Pay Grade 5, \$19.364123 per Hour, 75 Hours per Pay Period, Effective Date: January 4, 2026.

Prison – Christine Wenger, Correctional Officer, Part-Time, Union, \$21.4245 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: February 1, 2026,